

Date : _____

To,
The Chairman
Institutional Biosafety Committee (IBSC)
Chitkara University, Rajpura, Punjab

Subject: Submission of project titled “ _____ ” for IBSC review and approval

Dear Sir/Mam,

I would like to submit the project titled “ _____ ” for review and approval by the
Institutional Biosafety Committee.

I enclose the following documents:

S.No.	Document	No. of Pages	No. of Copies	Enclosed	Received (for office use only)
1.	IBSC Form I - Application	_____	8	Yes/No	
2.	IBSC Form II – Summary Sheet	_____	8	Yes/No	
3.	IBSC Form III – Investigator Declaration	1	8	Yes/No	
4.	IBSC Summary Slide	1	1	Yes/No	
5.	CV of PIs	_____	1	Yes/No	
6.	Any other _____	_____	1	Yes/No	
7.	Soft copies of all above documents (Signed & Scanned)	Email sent to ibsc@chitkara.edu.in on _____			

Yours sincerely

<Signature>

<PI Name>

<PI Designation>

<PI Department>

<PI Contact Details (Email/Mobile No.)>

**6th Institutional Biosafety Committee (IBSC) Meeting,
Chitkara University, Rajpura, Punjab**